



INTERPERSONAL COMMUNICATIONS

Rubric



Name(s) of Participant(s) _____

State _____ Team # _____ Group # _____

Category _____

FILE FOLDER							Points
FCCLA Planning Process Summary Page 0-5 points	0 Planning Process summary not provided	1 Inadequate steps in the Planning Process are presented	2 All Planning Process steps are presented but not summarized	3 All Planning Process steps are summarized	4 Evidence that the Planning Process was utilized to plan project	5 The Planning Process is used to plan the project. Each step is fully explained	
ORAL PRESENTATION							
Works Cited/Bibliography 0-3 points	0 No resources listed	1 Incomplete list of resources/ resources listed are not current or appropriate for project	2 Complete list of resources but inconsistent format	3 Complete alphabetical list of appropriate resources in a consistent format			
Organization/Delivery 0-10 points	0 Presentation is not done or speaks briefly and does not cover components of the project	1-2 Presentation covers some topic elements	3-4 Presentation covers all topic elements but with minimal information	5-6 Presentation gives complete information but does not explain the project well	7-8 Presentation covers information completely and explains project fully	9-10 Presentation covers all relevant information completely and explains project with a seamless and logical delivery	
Identify Concerns 0-4 points	0 No evidence of identifying concerns	1 Identifying concerns and needs are limited in scope	2 Participants use one or two methods to identify concerns	3 Participants use surveys, data collection, interviews or other methods to identify concerns	4 Participants identify the need to act; realize circumstances are uncertain and changing; and two or more reasonable options or "alternative actions"		
Set a Goal 0-4 points	0 Not evident	1 Goal is evident	2 Goal is clearly stated	3 Goal is thoroughly stated	4 Goal is stated in detail with measurable outcomes		
Form a Plan 0-4 points	0 Not evident	1 Plan is stated with some detail	2 Plan is detailed	3 Plan includes details, timelines, alternatives	4 Plan is thorough, feasible and complete		
Act 0-4 points	0 Not evident	1 Action steps are evident	2 Plan is detailed in steps, tasks, and timelines	3 Plan includes analysis of effects of communication technology in family, work, and community settings	4 Plan includes a thorough understanding and application of communication techniques and solutions		
Evaluation Follow-Up 0-4 points	0 No evidence	1 Some evaluation and follow-up is planned	2 Evaluation plans include multiple strategies	3 Evaluation and follow-up is detailed and varied in strategies	4 Evaluation and follow-up is extensive and includes evidence of Project Self-Evaluation		
Project Rationale Clearly Stated 0-5 points	0 Not evident	1 Project rationale is limited	2 Rationale for the project is clearly stated	3 Rationale for the project is stated in a convincing manner, citing reasons and data	4 Rationale for the project is thorough and compelling	5 Project rationale is thorough, a compelling and urgent need and and well documented	
Use of Appropriate Techniques 0-5 points	0 No evidence	1 Participants understand limited methods of communication techniques	2 Participants show some understanding of various communication techniques	3 Participants show understanding of two or three communication techniques	4 Participants show understanding and can apply various communication techniques	5 Participants effectively apply techniques that are effective and appropriate	

Interpersonal Communications Rubric (continued)

Points

INTERPERSONAL COMMUNICATIONS

Impact on Interpersonal Communications 0–10 points	0 Not evident	1 Participants show a limited knowledge of the impact of interpersonal communications with their project	2 Participants show areas of interpersonal communication that were strengthened by the project	3–5 Participants explain one or more of the following: <ul style="list-style-type: none"> ■ how similarities and differences among people affect conflict prevention and management in their project ■ how to create an environment that encourages and respects the ideas, perspectives, and ■ apply the roles of decision making and problem solving in reducing and managing conflict. 	6–10 Participants show extensive knowledge and application of interpersonal communication that was strengthened by the project. Some of which might include those mentioned earlier and: <ul style="list-style-type: none"> ■ demonstrate processes for cooperating, compromising, and collaborating. ■ demonstrate ethical behavior in family, workplace and community settings. ■ demonstrate strategies to motivate, encourage, and build trust in group members. ■ compare the relative merits of opposing points of view regarding current ethical issues. 	
Relationship to FCCLA Purposes and FACS 0–5 points	0 Not evident	1 Connection to FACS and FCCLA is mentioned	2 Connection to FACS and FCCLA understood	3 Connection to FACS and FCCLA understood and clearly communicated by participants	4 Participants understand and connect the FCCLA purposes and FACS classes or content areas	5 Participants understand the connections and know standards, Purposes and FACS content thoroughly
Voice—pitch tempo, volume 0–3 points	0 No voice qualities are used effectively	1 Voice quality is adequate	2 Voice quality is good, but could improve	3 Voice quality is outstanding and pleasing to listen to		
Body Language/Clothing Choice 0–3 points	0 Body language shows nervousness and unease/ inappropriate clothing	1 Body language shows minimal amount of nervousness/ clothing is appropriate	2 Body language is good and clothing is professional	3 Body language and clothing choice both enhance the presentation		
Grammar/ Word Usage/ Pronunciation 0–3 points	0 Extensive (more than 5) grammatical and pronunciation errors	1 Some (3–5) grammatical and pronunciation errors	2 Few (1–2) grammatical and pronunciation errors	3 Presentation has no grammatical or pronunciation errors		
Responses to Evaluators' Questions 0–5 points	0 Did not answer evaluators' questions	1 Unable to answer some questions	2 Responded to all questions, but without ease or accuracy	3 Responded adequately to all questions	4 Gave appropriate responses to evaluators' questions	5 Responses to questions were appropriate and given without hesitation
CASE STUDY						
Presentation 0–2 points	0 No case study presentation is made	1 Case study response is limited in scope	2 Case study responses indicate an understanding of the concepts and issues			
Knowledge of Communication Techniques 0–4 points	0 Not evident in explanations	1 Knowledge of communication techniques is limited	2 Knowledge of communication techniques is evident in the case study response. Participants demonstrate effective listening and feedback techniques	3 Knowledge of communication techniques is thorough. Explain how similarities and differences among people affect conflict prevention and management	4 Knowledge of communication techniques is explained in detail. Apply ethical principles of communication	
Appropriate Solutions 0–4 points	0 Not evident	1 Participants share a limited response to one or two solutions	2 Participants share feasible and suitable solutions	3 Participants share many feasible and suitable solutions	4 Participants share extensive suitable solutions and insights	
Responses to Evaluators' Questions 0–3 points	0 Not evident	1 Did not answer questions	2 Answers show a limited understanding	3 Answers are in depth and thorough		

Evaluator's Comments:

TOTAL
(90 points possible)

Evaluator Initial _____

Room Consultant Initial _____