

## LOCAL CONNECTION TEAM OFFICERS NEEDED

- WHY?** To improve communication between local chapter and the Newsletter Editor, I am requesting the election of a CONNECTION TEAM OFFICER in every local chapter.
- WHO?** Any local member, meeting the requirements to serve as a local officer will be eligible. The only requirements are to be affiliated and responsible.
- WHAT?** They are members of a SPECIAL group of reporters. CONNECTION TEAM members cover the action in their localities & report them to the State Advisor.
- HOW?**
- a) Before Fall Rally, they email, mail or fax a copy of the section below to the State Advisor.
  - b) They work with the State Advisor to prepare the State Newsletter.
  - c) They submit articles & pictures for the newsletter.
- WHEN?** The 1<sup>st</sup> day of each month they fill out a copy of the form and email it to: Elaine Connary [econnary@sau3.org](mailto:econnary@sau3.org) or mail it to, 116 Old Village Road, Groveton, NH 03582 or Fax: 752-4122 or 636-2826

We hope that every chapter will elect a CONNECTION TEAM OFFICER as soon as possible. The public relations and image of our organization depends greatly upon these officers. They are vital to all of us.

**All connection team officers will receive special recognition at Spring Conference. Trophies will be given to the 3 best reporters at Spring Conference.**

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Local Chapter's Name:..... School:.....

Principal's Name:.....Voc. Director's Name:.....

CONNECTION TEAM OFFICER'S NAME:.....Grade:.....

HOME ADDRESS:.....City:..... ZIP:.....

Home Telephone:.....

Local Advisor(s) Name:.....

Home Address:.....City:..... ZIP.....

Home Telephone:.....School Telephone:.....Fax:.....

## CONNECTION TEAM – OFFICER’S REPORT

A WELL BALANCED CHAPTER HAS A VARIETY OF PROJECTS. Example: group activities, individual projects, team projects, competitive activities, peer education projects, volunteer activities, fundraising activities, social activities, etc.

1. Name of School:.....Name of Chapter:.....
2. This report is for the \* month of:.....
3. Name of Reporter .....

In paragraph form include the following information about your chapters activities for the month.

4. Local meeting: How many this month:.....Where:.....Attendance:.....
5. What is your total affiliation (# **Paid to National**) as of today for this year:.....
6. Special happenings your chapter wishes to share with us:  
Example: local individual or chapter recognition, volunteer work, installation, news article, etc.
7. List project(s) going on or finished: (NOT RELATED TO FUNDRAISING)
8. Projects in the planning stage: (NOT RELATED TO FUNDRAISING)
9. What methods is your chapter using to raise funds:

Email the information to [econnary@sau3.org](mailto:econnary@sau3.org) as an attachment so that it can be put on the website. All the information that is sent will be put on the website as sent, I will not be doing editing for spelling or grammar.

## POINT VALUES FOR THE AWARDS AT SPRING CONFERENCE

**IMPORTANT** You can report for more than one month at a time, but this will reduce your chance of winning the best reporter award. ONLY one report per month will be counted.

Points per report each month:

### Points if emailed

10 points if received by the fifth (5<sup>th</sup>) of the month  
7 points if received by the fifteenth (15<sup>th</sup>) of the month  
4 points if received after the fifteenth (15<sup>th</sup>)

### Points if mailed or faxed

5 points if postmarked by the fifth  
3 points if postmarked by the fifteenth  
1 point if postmarked after the fifteenth

Up to 5 additional points can be earned for content. I am looking for the reports to contain a variety of information and to include new happenings every month.

I will send a reply each month to let you know if I received the report. If you do not hear from me it means I did not receive it so contact me again.

Good Luck with your projects and have fun.